

AGENDA ITEM NO. 3

SARASOTA MANATEE AIRPORT AUTHORITY
MINUTES - SPECIAL MEETING
July 28, 2021 – 3:00 P.M.
DMA East, 1st Floor Terminal

Those Present:

Robert Spencer, Vice Chairman
Jesse Biter, Commissioner
Jeff Jackson, Commissioner
Kristin Incrocci, Commissioner
Fredrick J. Piccolo, President, Chief Executive Officer
C. Dan Bailey, Jr., Airport Counsel
Kent Bontrager, Sr. VP, Engineering & Facilities
Anita Eldridge, Sr VP, Finance & Administration
Kimberly Steele, Technical Support Specialist, IT
Karen Garofalo, Executive Assistant – SMAA
Dori Guzman, Executive Assistant – SMAA

Those Absent:

Doug Holder, Chairman
Carlos Beruff, Secretary

1. Call to Order

Vice Chairman Robert Spencer called the Special Meeting to order at 3:05 p.m.

2. Approval: Increase Fiscal Year 2021 Capital Equipment Budget

There have been unanticipated costs due to the addition of flights and passengers. Mr. Piccolo requested an increase in Capital Equipment of \$150,000 to the Fiscal Year 2021 budget. These funds will be eligible for reimbursement through various grants.

MOTION: Commissioner Biter moved to authorize an increase of \$150,000 to the FY 2021 Capital Equipment Budget. Commissioner Incrocci seconded. **MOTION PASSED UNANIMOUSLY (4-0).**

Mr. Piccolo presented the Board with a PowerPoint and gave a brief review of topics previously discussed including airline traffic, parking issues, construction projects, and the budget.

3. Miscellaneous Matters

Vice Chairman Spencer stated that item 3A involves a contract in excess of the threshold of \$325,00, and pursuant to Section 332.0075(3)(b) F.S., a reasonable opportunity for public comment must be afforded before their approval, award, or ratification. **No public comments were offered on Item 3A.**

A. Approval: Concession Agreement for On-Demand Non-Metered Limousine Service with ALD Limo Corporation

MOTION: Commissioner Biter moved to approve the concession agreement for on-demand non-metered limousine service with ALD Limo Corporation. The agreement will be effective August 1, 2021 through July 31, 2024, with a one year renewal term. Commissioner Incrocci seconded. **MOTION PASSED UNANIMOUSLY (4-0).**

B. Approval: Letter of Agreement No. 2 with Southwest Airlines

MOTION: Commissioner Biter moved to approve Letter of Agreement No. 2 with Southwest Airlines to add Gate B-12 and related Preferential Use Space and Preferential Apron Area, to Southwest Airlines' leased premises. Commissioner Jackson seconded. **MOTION PASSED UNANIMOUSLY (4-0).**

4. Adjournment to Private Session

At 3:35 p.m. Mr. Bailey requested the Board recess to a private session to discuss pending litigation to which the Authority is a party, namely, the case of SRQ Taxi Management, LLC., Plaintiff v. Sarasota Manatee Airport Authority, Defendant, Case No. 8:18-ap-00013-MGW, pending in the United States Bankruptcy Court, Middle District of Florida.

Vice Chairman Spencer recessed the open meeting and the following attendees reconvened in the adjacent conference room: Vice Chairman Robert Spencer; Commissioners Jesse Biter, Kristin Incrocci, and Jeff Jackson; Airport CEO Rick Piccolo; legal counsel for the Authority, Charles D. (Dan) Bailey, Jr.; trial counsel for the Authority, Lewis M. Hall and Charles F. Ketchey; and certified court reporter, Julie Harvey.

Reconvene to Public Session

At 4:09 p.m. Vice Chairman Spencer reconvened the public session and announced the closed session was concluded at 4:05 p.m. All parties returned to the auditorium, where Vice Chairman Spencer asked if there was any further business before the Board, including any proposed action on pending litigation.

MOTION: Commissioner Incrocci moved that the Airport Authority authorize legal counsel to extend an offer of judgement in an amount as recommended by the Authority's legal counsel to the plaintiff, SRQ Taxi Management, Inc., in the action pending in Bankruptcy Court in Tampa, Florida, to resolve all claims filed by the plaintiff against the Airport Authority, including plaintiff's claim for costs and attorney fees. Commissioner Jackson seconded. **MOTION PASSED UNANIMOUSLY (4-0).**

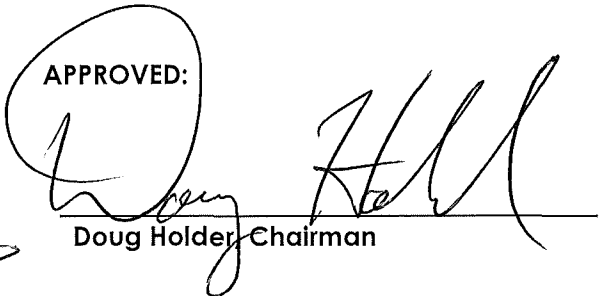
Commissioner Biter noted the unexpected passing of Ron Ciaravella, owner of Dolphin Aviation.

Adjournment of Public Session

The public session was adjourned at 4:11 p.m.

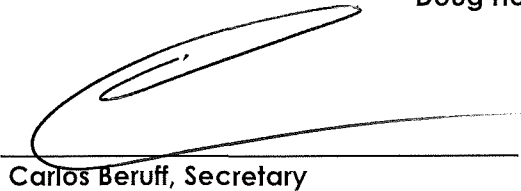
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APPROVED:



Doug Holder, Chairman

ATTEST:



Carlos Beruff, Secretary

