

AGENDA ITEM NO. 7

SARASOTA MANATEE AIRPORT AUTHORITY
REGULAR MEETING
Monday, August 24, 2020 - 1:00 p.m.
Dan P. McClure Auditorium (east)

THOSE PRESENT:

Kristin Incrocci, Chairman
John Stafford, Vice Chairman
Doug Holder, Secretary
Carlos Beruff, Commissioner
Bob Spencer, Commissioner
Fredrick J. Piccolo, President, Chief Executive Officer
C. Dan Bailey, Jr., Airport Counsel
Mark Stuckey, Exec. VP COS
Anita Eldridge, Sr. VP, Finance & Administration
Kent Bontrager, Sr. VP Engineering & Facilities
Karen Garofalo, Executive Assistant – SMAA

THOSE ABSENT:

Commissioner Peter A. Wish (via
teleconference)

Item 1. Call to Order, Invocation, and Pledge to Flag

Chairman Incrocci called the meeting to order at 1:00 p.m. Commissioner Beruff gave the invocation and led the pledge of allegiance to the flag.

Item 2. Re Approval: Participation in Meeting Discussion via Amplified Telephone by Commissioner Wish

Chairman Incrocci stated that Commissioner Wish is unable to be physically present today, but desires to participate and address the assembly by means of amplified telephone. Article II, Section 5. D. of the Authority bylaws permits this if a majority of a quorum of the Board votes to permit it, and if Commissioner Wish does not make, second or vote on any motions. The Board unanimously approved a motion to allow Commissioner Wish to address the Board by amplified telephone without making, seconding or voting on any motions.

MOTION: Commissioner Stafford moved approval for Commissioner Wish to participate and address the assembly by means of amplified telephone, as permitted in Article II, Section 5. D. of the Authority bylaws, if a majority of a quorum of the Board votes to permit it, and if Commissioner Wish does not make, second or vote on any motions. Commissioner Beruff seconded. **MOTION PASSED UNANIMOUSLY (5 -0).**

Item 3. Introduction of New Employees

Ms. Eldridge introduced new employees, Rich Voniderstine, Operations Officer, and Frank Crawford, HVAC Mechanic.

Item 4. Approval of the Minutes of the Regular Meeting of May 18, 2020, Regular Meeting & Public Hearing of May 18, 2020, and Special Meeting of July 17, 2020

MOTION: Commissioner Stafford moved approval of the minutes of May 18, 2020, Regular Meeting & Public Hearing of May 18, 2020, and Special Meeting of July 17, 2020 as presented. Commissioner Beruff seconded. **MOTION PASSED UNANIMOUSLY (5-0)**

Item 5. Citizens Comments

There were no Citizens Comments offered.

Item 6. Items Needing Action:

6A. Approval: First Amendment to General Ground Lease with Team Success A School of Excellence, Inc.

Mr. Piccolo requested approval of the first amendment to the general ground lease with Team Success School of Excellence to include fair market rent appraisal requirements and correction to misspellings and incorrect references within the lease. The term of lease is 20 years upon the Rent Commencement date of August 1, 2021, and five successive 5-year renewal options.

Mr. Piccolo advised that the FAA supports this educational program and has given verbal approval with written approval coming within the next week. The school consists of 98% minority participation and 82% economically disadvantaged children. This will be the first K through 12 school in the United States on airport property and will introduce exposure to the aeronautical world for children who would never have had the opportunity. Mr. Bailey noted that Mr. Piccolo did an amazing job on behalf of the Airport using creative problem solving in discussions with the FAA to ensure approval of the project.

MOTION: Commissioner Beruff moved approval of the First Amendment to the Team Success A School of Excellence, Inc. General Ground Lease as recommended. Commissioner Stafford seconded. **MOTION PASSED UNANIMOUSLY (5-0)**

6B. Approval: Second Amendment to Concession Agreement with Gameroom Superstores, LLC.

Mr. Piccolo requested approval of the second amendment to Concession Agreement with Gameroom Superstores, LLC to extend the agreement for the ATM machines and a Money Change Machine in the terminal for an additional year. He noted that due to recent passenger decline from COVID-19, banks are not willing to install ATMS at SRQ at this time, therefore staff recommends approval of the one year extension with terms unchanged.

MOTION: Commissioner Beruff moved approval of the second amendment to Concession Agreement with Gameroom Superstores, LLC for an additional year. Commissioner Stafford seconded. **MOTION PASSED UNANIMOUSLY (5-0)**

6C. Set Public Hearing SMAA Resolution 2020-05 Adoption of Fiscal Year 2021 Budget and Establishing Airline Rentals, Fees and Charges

Mr. Piccolo requested approval to set a Public Hearing for review and approval of SMAA Resolution 2020-05 Adoption of Fiscal Year 2021 Budget at the September 28, 2020 Regular Meeting. He noted that the 2021 Budget was reviewed at the Board Workshop held this morning, with the Airport lowering rates in every category to the airlines in FY 2021. The proposed budget contains a 3% reduction in rents, a 25% reduction in landing fees and 8% to 20% reduction in non-signatory gate use fees. We are well positioned for 2021 with \$17 Million remaining in CARES ACT funds and \$20 Million in Airport reserves.

MOTION: Commissioner Beruff moved approval to set a Public Hearing on SMAA Resolution 2020-05 Adoption of Fiscal Year 2021 Budget and Establishing Airline Rentals, Fees and Charges at the September 28, 2020

Regular Meeting. Commissioner Stafford seconded. **MOTION PASSED UNANIMOUSLY (5-0).**

Item 7. Department Reports

The following department reports were accepted:

- A. Financial Statements
- B. Investment Portfolio
- C. Finance & Administration Department
- D. Real Estate Development & Properties Department
- E. ARFF, Operations & Police Departments
- F. Development/Community Relations, Activity Report
- G. Engineering, Planning & Facilities Departments
- H. Internal Audit & Investment Compliance
- I. Information Technology Department

Item 8. Attorney Presentations

Item 9. Old/New Business

No old/new business discussed.

Item 10. Public Comments:

No Public Comments offered.

Item 11. Commissioner Comments:

No Commissioner Comments offered.

Item 12. Adjournment

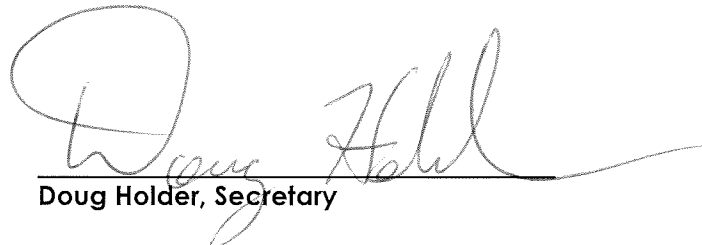
There was no further business to come before the Authority. The meeting adjourned at 1:11 p.m.

APPROVED:



Kristin Incrocci, Chairman

ATTEST:



Doug Holder, Secretary