

SARASOTA BRADENTON INTERNATIONAL AIRPORT SECURITY ACCESS APPLICATION



APPLICANT TO COMPLETE THIS SECTION

| | | | | | | |
|-------------------------------------------|--------------------------|----------------------------------|------------------------------------------|---------------------------------------------|-----------------------|--------------------------------------|
| Last Name | First Name | Full Middle Name | Race (Pick one) | Asian | Black | Caucasian |
| | | | Hispanic | Indian | Native American | Other |
| Street Address | City | | Sex | Eye Color | Hair Color | Height ft in Weight |
| State | Zip | Best Contact #: | Social Security Number | | Date of Birth | |
| Email Address | Passport Country: | Passport #: | Country of Citizenship | City of Birth | State of Birth | |
| US Citizens Born Abroad, DS1350 #: | | Non-US Residents, I-94 #: | For non US Citizens (choose one): | Alien Registration #: | Visa #: | |
| Driver License #: | | Driver License State: | Expiration Date: | 4 digit pin # to be used with badge: | | |

Vehicle Permit/Gate Access (Information required if you have an operational need to drive a vehicle onto the AOA)

| Vehicle 1 | | | | | Vehicle 2 | | | | |
|--------------------------------|-------|-------|------|-----------------|--------------------------|-------|-------|------|-----------------|
| Make | Model | Color | Year | License Plate # | Make | Model | Color | Year | License Plate # |
| Insurance Company | | | | | Insurance Company | | | | |
| Policy Number | | | | | Policy Number | | | | |
| Expiration Date | | | | | Expiration Date | | | | |
| BADGING OFFICE USE ONLY | | | | | Permit Number | | | | |

I certify with my signature that I understand the SMAA rules and regulations listed on the back of this application and will follow these procedures. I understand that any fines and/or penalties incurred by the Airport as a result of my action(s) shall be my sole responsibility. If I require vehicle access I agree to notify the Sarasota Bradenton International Airport of any changes to my vehicle, insurance policy, including any additions, renewals or cancellations.

I understand that failure to comply with any TSA or SMAA rules and regulations may result in immediate revocation of my secure area and/or driving privileges. The information that I have provided on this application is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement on this application can be punished by fine or imprisonment or both. (See Section 1001, of Title 18 United States Code); (See also: Title 49 of the Code of Federal Regulations, Section 1540.103 and 1542.209). I authorize the Social Security Administration to release my Social Security Number and full name to the Transportation Security Administration, Enrollments Services and Vetting Programs, Attention: Vetting Programs (TSA-10)/Aviation Worker Program, 6595 Springfield Center Drive, Springfield, VA 20598-6010. I am the individual to whom the information applies and want this information released to verify that my SSN is correct. I know that if I make any representation that I know is false to obtain information from Social Security Records, I could be punished by a fine or imprisonment or both. The SMAA may deny request for an Identification Badge in accordance with SMAA Rules and Regulations which can be found here: <http://srq-airport.com/sites/default/master/files/pdfs/FINAL-2012-APPROVED-RR.pdf>

Applicant Signature: _____ **Date:** _____

AUTHORIZED SIGNER FOR THE EMPLOYER/FBO/PRIME CONTRACTOR TO COMPLETE THIS SECTION

| | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------|
| Employer/FBO/Prime Contractor Name | | Applicant Job Title or Sub-contractor | | New Applicant Renewal ID |
| Identification Badges RED All Areas – Access to Secured/SIDA and AOA. GREEN SIDA/Secured – Access to SIDA/Secured areas only. BLUE AOA – Access to all non SIDA/Secured areas only. YELLOW General Aviation – Access to GA areas only. ORANGE Terminal – Identification purposes only. | | Special Privileges Applicant requires NON-MOVEMENT AREA driving (Ramp only) Applicant requires MOVEMENT AREA driving (Runways/taxiways) Applicant requires escorting privileges Customs Clearance requested (Red & Green badges only) Access to sterile area of concourse (Orange badges only after CHRC) Applicant has an operational need for AOA vehicle gate access/ vehicle permit. The employer/FBO certifies the applicant possesses a valid driver's license. | | |
| As the authorized signer, I attest that a specific need exists for providing the above applicant with unescorted access authority and that the above applicant acknowledges their security responsibilities under 49 CFR 1540.105(a). | | | | |
| SIGNATURE: | | PRINT NAME: | | DATE: |
| Administrative Records (Airport Only) TA collecting and transmitting CHRC biographical & biometric data: _____ on: _____ TA collecting and transmitting STA biographical & biometric data: _____ on: _____ TA authorizing issuance of identification media: _____ on: _____ TA issuing the identification media: _____ on: _____ | | | | |
| Training: | Date: | Instructor: | Access Level: | |
| I have completed the above training and have been given the opportunity to ask questions | | Test Score: | | |
| Signature: | | | | |
| Access Removed: | | Record Discard Date: | | |

Application Directions

Privacy Act Notice/Social Security Waiver

Authority: 6 U.S.C. § 1140, 46 U.S.C. § 70105; 49 U.S.C. §§ 106, 114, 5103a, 40103(b)(3), 40113, 44903, 44935-44936, 44939, and 46105; the Implementing Recommendations of the 9/11 Commission Act of 2007, § 1520 (121 Stat. 444, Public Law 110-53, August 3, 2007); FAA Reauthorization Act of 2018, §1934(c) (132 Stat. 3186, Public Law 115-254, Oct 5, 2018), and Executive Order 9397 (November 22, 1943), as amended.

Purpose: The Department of Homeland Security (DHS) will use the information to conduct a security threat assessment. If applicable, your fingerprints and associated information will be provided to the Federal Bureau of Investigation (FBI) for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems including civil, criminal, and latent fingerprint repositories. The FBI may retain your fingerprints and associated information in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI. DHS will also transmit your fingerprints for enrollment into US-VISIT Automated Biometrics Identification System (IDENT). DHS will also maintain a national, centralized revocation database of individuals who have had airport - or aircraft operator- issued identification media revoked for noncompliance with aviation security requirements. DHS has established a process to allow an individual whose name is mistakenly entered into the database to correct the record and have the individual's name expunged from the database. If an individual who is listed in the centralized database wishes to pursue expungement due to mistaken identity, the individual must send an email to TSA at Aviation.workers@tsa.dhs.gov.

Routine Uses: In addition to those disclosures generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act, all or a portion of the records or information contained in this system may be disclosed outside DHS as a routine use pursuant to 5 U.S.C. § 552a(b)(3) including with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the TSA system of records notice (SORN) DHS/TSA 002, Transportation Security Threat Assessment System. For as long as your fingerprints and associated information are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses.

Disclosure: Pursuant to § 1934(c) of the FAA Reauthorization Act of 2018, TSA is required to collect your SSN on applications for Secure Identification Display Area (SIDA) credentials. For SIDA applications, failure to provide this information will result in denial of a credential. For other aviation credentials, although furnishing your SSN is voluntary, if you do not provide the information requested, DHS may be unable to complete your security threat assessment.

Applicant

1. Fill out all applicable areas in the applicant box. Read the Security Access Rules and Regulations at <http://srq-airport.com/sites/default/master/files/pdfs/FINAL-2012-APPROVED-RR.pdf>
2. If authorized for vehicle access and vehicle permit, fill out information for up to two vehicles. READ VEHICLE RULES BELOW.
3. Return application to Employer or FBO representative.

Authorized signer for Employer / FBO / Prime contractor

1. Fill out all applicable areas in the Employer or FBO box.
2. Criminal History Records Check (CHRC) requires fingerprinting and is required for SIDA and sterile areas.
3. Sign application.
4. Forward completed form to the Sarasota Manatee Airport Authority Airport (SMAA) Operations Department. Employer copy will be returned after applicant has received an Identification Badge (ID Badge).

Security Access Rules and Regulations for All Individuals

1. At no time is access media to be used by anyone other than the person whom it was issued to. No person may enter, or be present within, a secure area, AOA, SIDA or sterile area without complying with the systems, measures, or procedures being applied to control access to, or presence or movement in, such areas. Failure to follow this rule will be considered cause to immediately revoke access privileges.
2. All persons are required to use their ID Badge in the card readers when entering the Airport Operations Area.
3. All airport Badges remain the property of the SMAA. You will immediately return the ID Badge upon request, transfer or termination of employment or otherwise leaving the Sarasota Bradenton International Airport. A penalty fee will be charged for any non-returned ID Badge.
4. You will return your ID Badge if it is damaged, altered or mutilated in any way. You will be responsible for immediately notifying your employer or FBO and the SMAA Operations Department of a lost or stolen ID Badge. You will be charged a penalty for failing to return an ID Badge.
5. Any individual or entity who knowingly or intentionally permits the improper use or tampering of any secure area key, gate card, ID Badge, vehicle sticker or other such access media; or any individual or entity who, without proper authority, knowingly or intentionally accesses any secure area by use of any key, gate card, ID Badge, vehicle sticker or other such access media may be subject to immediate and permanent revocation of all access privileges and any other remedies lawfully available.
6. Failure to comply with any SMAA, FAA, or TSA rules, regulations, policies or procedures may result in revocation of access privileges.
7. ID Badge holders shall be held individually liable for any civil penalty or fine levied against the airport as a result of failure to comply with any security requirements.

Rules For Secured Identification Display Area (SIDA)

1. ID Badges shall be continuously displayed on the outer garment of the upper portion of the body and kept visible at all times.
2. Airline identification cards or badges will be honored for, working uniformed, crewmembers only while on the air carrier apron and in the immediate proximity of their assigned company aircraft.
3. It is the responsibility of each individual to challenge persons not displaying an airport approved ID Badge. If the person does not have authorization to be in the SIDA, notify Airport Police immediately. To challenge someone is to ask them to show their ID Badge and demonstrate that they are authorized to be in the SIDA. If you feel threatened by any person in the SIDA who does not have or display an ID Badge, notify Airport Police immediately at 359-5911.
4. Pedestrians with unescorted access to the SIDA must access the SIDA through approved pedestrian doorways in the terminal building. Pedestrians may not access the SIDA through vehicle gates.
5. Gates that provide access to the SIDA are only to be used by persons with unescorted privileges in the SIDA and their authorized vehicles. If accessing the SIDA through a vehicle gate, you must remain at the gate until it has completely closed. Further, the vehicle you are driving must have proper identification and be registered with the SMAA Operations Department.
6. Police, Sheriff, and Fire/Rescue personnel assigned to the airport must be issued an appropriate SMAA ID Badge, if granted unescorted access to the SIDA or AOA.
7. SCREENING NOTICE: Any employee holding a credential granting access to a Security Identification Display Area may be screened at any time while gaining access to, working in, or leaving a Security Identification Display Area.

Vehicle Rules

1. Maximum speed limit is 15 miles per hour in ramp areas. The speed limit on the perimeter road is 25 mph.
2. All vehicles shall pass to the rear of taxiing aircraft.
3. Aircraft and emergency vehicles have the right of way.
4. Only authorized vehicles are allowed on movement areas or the perimeter road.
5. Gates that provide access to Restricted Areas are only to be used by persons with access privileges in the Restricted Area and their authorized vehicles. Automatic gates remain open for approximately 15 seconds. Authorized vehicles using these gates MUST STOP, after passing through, to make sure no unauthorized vehicles or persons have entered and the gate has closed properly.