



Minutes for September 26, 2022 Board Meeting

09/26/2022 | 01:00 PM - 01:48 PM

Dan P McClure Auditorium, 6000 Airport Circle, Sarasota FL 34243

Attendees

Commissioners: Carlos Beruff; Jesse Biter; Doug Holder; Kristin Incrocci; Jeff Jackson; Robert Spencer
Staff/Council: Fredrick Piccolo; Kent Bontrager; Pamela Kantor; Mark Stuckey; Dan Bailey; Dori Guzman

Agenda

1. Call to Order, Invocation, and Pledge to Flag

Chairman Beruff called the meeting to order at 1:00 p.m., gave the invocation, and led the pledge to the flag.

2. Introduction of New Employees

Pamela Kantor introduced new employee Carlos Farah, Baggage Handling System Technician, and noted that three additional employees were hired in August and two in September.

3. Approval: Minutes of Workshop & Regular Meetings of August 29, 2022

The Board approved the minutes of the Workshop and Regular Meetings of August 29, 2022.

4. Public Comments - Items on the Agenda

There were no public comments regarding items on the agenda.

5. Items Needing Action

5.1 Public Hearing for Resolution 2022-06 Adopting Fiscal Year 2023 Budget, Establishing Airline Rentals, Fees and Charges, Designating Employee Promotion Increases, Contributions to Employee Defined Contribution Retirement Plan, Employer Contribution Credit to 457(f) Retirement Plan, Public Parking Rates, Marketing Support, General Aviation Hangar Rates, University Self-Storage and Vehicle Storage Rates, Terminal Advertising Rates and Commercial Vehicle Fees.

Chairman Beruff opened the Public Hearing for Resolution 2022-06. Dori Guzman, Notary Public, administered the oath to staff members taking part in the Public Hearing. Mr. Piccolo addressed the resolution, noting that administration would like to update various policies, procedures, and fees.

THE PUBLIC HEARING WAS CLOSED.

5.2 Approval of Resolution 2022-06 Adopting Fiscal Year 2023 Budget

MOTION: Commissioner Biter motioned to approve Resolution 2022-06 Adopting Fiscal Year 2023 Budget. Commissioner Spencer seconded. **MOTION PASSED UNANIMOUSLY (6-0).**

5.3 Approval of Resolution 2022-07 Air Carrier Incentive Program for FY 2023 and FY 2024

MOTION: Commissioner Biter motioned to approve Resolution 2022-07. Commissioner Spencer seconded. **MOTION PASSED UNANIMOUSLY (6-0).**

5.4 Approval of Resolution 2022-08 to Initiate Procedures to Resolve Conflict with City of Sarasota, Pursuant to Ch. 164, Fla. Stat.

MOTION: Commissioner Spencer motioned to approve Resolution 2022-08, in order to invoke the provisions of the Florida Governmental Conflict Resolution Act, regarding the residential development on the former Sarasota Kennel Club property. Commissioner Jackson seconded. Commissioner Holder recused himself from the vote, as a lobbyist previously representing the Sarasota Kennel Club (Form 8B Memorandum of Voting Conflict attached). **MOTION PASSED (5-0).**

5.5 Approval of Access Control Network Upgrade (B-220010)

MOTION: Commissioner Biter motioned to award a contract to Netsync Network Solutions to provide Cisco equipment upgrade to the current Access Control Network, improving performance and security. Commissioner Holder seconded. **MOTION PASSED UNANIMOUSLY (6-0).**

6. Items Needing Action - Over \$325,000 Threshold

6.1 Approval of Purchase of Elevator Modernization Equipment (P-230001)

MOTION: Commissioner Biter motioned to authorize the President, CEO to execute the purchase of equipment for improvement of the four existing Montgomery Terminal Elevators, in an amount not to exceed \$400,000.00. Commissioner Holder seconded. **MOTION PASSED UNANIMOUSLY (6-0).**

6.2 Approval of Construction Phase Professional Services Contract with Vic Thompson Company (VTC) for Baggage Handling System Project

MOTION: Commissioner Biter motioned to authorize the Chairman to execute a construction phase services contract with VTC for a not to exceed amount of \$1,489,387.86, with a 10% contingency for a total budget of \$1,638,326. Commissioner Jackson seconded. **MOTION PASSED UNANIMOUSLY (6-0).**

6.3 Approval of Guarantee Maximum Price Proposal for Work Package 2, Concourse B Holdroom Realignment for the Terminal Concourse B Renovations and New Ground Loading Concourse Project

MOTION: Commissioner Incrocci motioned to authorize the Chairman to execute a CMAR GMP Amendment with DeAngelis Diamond-Magnum Builders in the amount of \$4,948,874.00 and authorize staff to prepare all documents necessary to implement this action. Commissioner Jackson seconded. **MOTION PASSED UNANIMOUSLY (6-0).**

6.4 Approval of Guarantee Maximum Price Proposal for Work Package 3, Underground Utility Relocation for the Terminal Concourse B Renovations and New Ground Loading Concourse Project

After discussion, the Board agreed to postpone a vote on Item 6.4, awaiting final negotiated price from DeAngelis Diamond-Magnum Builders.

7. Department Reports

- 7.1 Financial Statements
- 7.2 Investment Portfolio
- 7.3 Finance & Administration
- 7.4 Real Estate Development & Properties
- 7.5 ARFF, Operations & Police
- 7.6 Development/Community Relations & Activity Report
- 7.7 Engineering, Planning & Facilities
- 7.8 Internal Audit & Investment Compliance
- 7.9 Information Technologies

8. Attorney Presentations

Airport Authority Council C. Dan Bailey introduced Robert Lincoln, Law Office of Robert K. Lincoln, Sarasota. Mr. Lincoln detailed the scope of Resolution 2022-08 Initiating Procedures to Resolve Conflict with City of Sarasota, Pursuant to Ch. 164, Fl. Stat.; and responded to clarifying questions from the Board.

9. Old/New Business

There was no old or new business.

10. Public Comments - Items Not on the Agenda

There were no public comments regarding items not on the agenda.

11. Comments by Commissioners


There were no comments by the commissioners.

Mr. Piccolo provided the Board with a overview of emergency preparations in anticipation of Hurricane Ian.

12. Adjournment

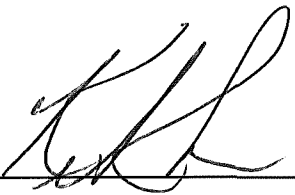
The meeting was adjourned at 1:48 p.m.

ATTEST:



Robert Spencer, Secretary

APPROVE:



Kristin Incrocci, Vice Chairman