

AGENDA ITEM 5.2

SARASOTA MANATEE AIRPORT AUTHORITY RESOLUTION 2024-07

ADOPTING FISCAL YEAR 2025 BUDGET, ESTABLISHING AIRLINE RATES, FEES AND CHARGES, AIRLINE MARKETING SUPPORT, TERMINAL ADVERTISING RATES, PUBLIC PARKING RATES, UNIVERSITY SELF STORAGE RATES, VEHICLE STORAGE RATES, GENERAL AVIATION HANGAR RATES, COMMERCIAL PERMIT FEES AND BADGE FEES, DESIGNATING EMPLOYEE PROMOTION INCREASES, CONTRIBUTIONS TO EMPLOYEE DEFINED CONTRIBUTION RETIREMENT PLAN, AND EMPLOYER CONTRIBUTION CREDIT TO 457(f) RETIREMENT PLAN,

WHEREAS, the SARASOTA MANATEE AIRPORT AUTHORITY (hereinafter called "Authority"), is AN INDEPENDENT Special District, created by Chapter 2003-309, Laws of Florida, (as amended and hereinafter called "Enabling Act") and is the owner and operator of the Sarasota Bradenton International Airport (hereinafter called "Airport"); and

WHEREAS, the Enabling Act, authorizes and empowers the Authority to fix, revise and collect from time to time rates, fees, and other charges for the use of or for the services furnished by any Airport facilities; and

WHEREAS, pursuant to the terms of the Scheduled Airline Operating Agreement and Terminal Building Lease (hereinafter called "Agreement"), the Authority is obligated to annually review and recalculate rates, fees, and other charges applicable to users and tenants of the Airport; and

WHEREAS, Resolution 2017-06 requires the contribution credit for the Authority's 457(f) Retirement Plan be determined each new fiscal year's budget; and

WHEREAS, Resolution No. 2021-06, passed September 26, 2021, established a methodology and process for determining terminal rates, fees and charges and Airport landing fees and it is the Authority's intent to supersede said resolution in the manner identified herein below; and

WHEREAS, Section III.C.4. of the Authority's Personnel Policy requires the annual designation of a percentage salary increase when an employee is promoted to a higher salary grade; and

WHEREAS, Section IV.I. of the Authority's Personnel Policy requires an annual designation of the level of the Authority's contribution to each eligible employee's (401(a) Defined Contribution Retirement Plan; and

WHEREAS, the Authority wishes to allocate additional monetary funding for marketing support to the Air Carrier Incentive Program; and

WHEREAS, the Authority wishes to modify its existing rental rate structure of its general aviation hangars; and

WHEREAS, the Authority wishes to modify its existing rental rate structure at University Self Storage and Vehicle Storage lots to maintain market pricing, and

WHEREAS, the Authority wishes to modify its "Rack Rates" by type and location for terminal advertising; and

WHEREAS, it is the intent of the Authority to amend Resolution 2023-06 in the manner identified herein below; and

WHEREAS, the Authority held a public hearing, following publication of a notice of such hearing in a newspaper of general circulation in Sarasota and Manatee Counties at least one time not less than ten days nor more than twenty-five days prior to such hearing to consider the revision of all said rates, fees and charges to be assessed to persons who use the Airport facilities.

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. The proposed budget for the fiscal year commencing **October 1, 2024 and ending September 30, 2025** is hereby approved and adopted as presented below:

Airline Revenues-net of incentives	\$ 18,014,167
Non-Airline Revenues	<u>35,044,098</u>
Total Revenues	53,058,265
Operating Expenses	38,696,040
Marketing	<u>1,150,000</u>
Funding Provided from Operations	13,212,225
External Capital Funding – Grants, CFC and PFC	11,387,500
Funding Provided from Authority General Purpose Account	<u>6,730,898</u>
Total Sources	\$31,330,623
Capital Projects	\$28,320,713
Capital Equipment	<u>3,009,910</u>
Total Uses	\$31,220,623

SECTION 2. The proposed Airline Rentals Fees and Charges for the fiscal year commencing **October 1, 2024 and ending September 30, 2025**, are hereby approved and adopted as presented below:

	Signatory Airline	Non-Signatory Airline
Terminal Building Space Rental (\$ per square foot per year)		
Ticket Counter, Ticket Office, Queuing	93.19	116.49
Holdroom and Concourse Circulation Area	93.19	116.49
Baggage Claim Area	69.89	87.37
Other Offices	69.89	87.37
Operations Area (First level concourse)	46.59	58.24
Baggage Make-Up Area	46.59	58.24
Preferential Apron Area Fee (\$ per linear foot per year)	N/A	N/A
Non-Preferentially Assigned Gate Use Fee (\$ per use)	420.00	N/A
Non-Signatory Gate Use Fee (\$ per turn)		
Aircraft seating capacity (all classes):		
50 seats or less	N/A	819.00
51 to 70 seats	N/A	884.00
71 to 100 seats	N/A	923.00
101 to 149 seats	N/A	1,230.00
150 seats and more	N/A	1,420.00
Non-Signatory Terminal Use Fee (\$ per 4 hours – 2 positions):	N/A	56.49
Air Cargo Facility Space Rental (\$ per square foot per year)	28.75	28.75
All Aircraft:		

Landing Fee Rate (\$ per 1,000 pounds maximum gross certificated landed weight)	1.15	1.44
--	------	------

SECTION 3. When an employee is promoted or appointed to an interim position at a higher salary grade, s/he shall receive a salary increase of 5% per salary grade, to a maximum increase of 10%. Such increase shall be subject to the provisions of Section III.C.4. of the Authority's Personnel Policy.

SECTION 4. For each employee enrolled in the Sarasota Manatee Airport Authority (401a) Defined Contribution Plan, the Authority will contribute six percent (6%) of such employee's annual earnings and will match the employee's annual contribution to his/her 457(b) Deferred Compensation Plan up to three percent (3%) of the employee's annual earnings.

SECTION 5. The 457(f) Plan employer contribution credit for Fiscal Year 2024 shall be two and one-half percent (2.5%) of the Authority's Operating Margin in accordance with the methodology defined in Resolution 2017-06; Resolution No. 2021-04 and Resolution No 2023-06

SECTION 6. The public parking rates herein established have not been adjusted. The rates shall remain as follows:

SHORT TERM LOT

0-40 Minutes	\$ 3.00
Each additional 20 minutes	\$ 2.00
Maximum per day	\$ 29.00

SHADED LOT

0-40 Minutes	\$ 3.00
Each additional 20 minutes	\$ 2.00
Maximum per day	\$ 16.00

LONG TERM LOT

0-40 Minutes	\$ 3.00
Each additional 20 minutes	\$ 2.00
Maximum per day	\$ 16.00

REMOTE LOTS

\$ 11.00

DISCOUNT LOTS

\$ 6.00

Flat Fee – per day

OVERFLOW LOT A

0-40 Minutes	\$ 3.00
Each additional 20 minutes	\$ 2.00
Maximum per day	\$ 14.00

OVERFLOW LOT D

0-40 Minutes	\$ 3.00
Each additional 20 minutes	\$ 2.00
Maximum per day	\$ 14.00

SECTION 7. Marketing Air Service budget shall roll forward marketing support dollars in the amount of One-Million Two Hundred Thirty Five Thousand Four Hundred and Thirty Eight Dollars (\$1,235,438) from unrestricted funds and requests an additional \$ 300,000 appropriation for the promotion of additional domestic and international air service.

SECTION 8. The following general aviation hangar monthly rates shall take effect as of October 1, 2024::

Size

Monthly Rate (\$)

42' Wide Door	610.00
42' Wide Door w/additional storage	755.00
48' Wide Door	835.00
Storage Room	120.00
51.5' Wide Door	2,040.00

Co-tenancy lease	deleted
T-Hangar waiting list fee	100.00

SECTION 9. The regular rental rates charged at University Self Storage shall be as follows; Staff shall be delegated the authority to adjust pricing to meet market conditions.

Surface Lot Storage	
AREA	Monthly Rate (\$)
< 20'	94-121
20' to 30'	129
31' to 35'	138
Semi Truck Parking:	
~75'	220

Air-Conditioned Units	
Size	Monthly Rate (\$)
4' x 4' x 4' Top	35.00
4' x 4' x 4' Middle	47.00
4' x 4' x 4' Bottom	53.00
4' x 4' x 8'	75.00
4' x 6' x 8'	80.00
4' x 8' x 8'	86.00
8' x 6' x 8'	102.00
8' x 8' x 8'	124.00
8' x 10' x 8'	149.00
9' x 10' x 8'	163.00
10' x 10' x 8'	185.00
10' x 12' x 8'	212.00
8' x 16' x 8'	223.00
8' x 20' x 8'	270.00
10' x 20' x 8'	328.00

24 hr. Access Units (All units 8' tall)	
Size	Monthly Rate (\$)
8' x 6.5'	88.00
8' x 8' walk up	90.00
8' x 8'	96.00
8' x 10'	106.00
8' x 13'	139.00
8' x 16' walk up	156.00
8' x 16'	165.00
8' x 20'	199.00
Kayak	28.00

SECTION 10. Monthly advertising Rack Rates shall be subject to Sarasota and Manatee County sales tax and adjusted as follows: Staff may adjust pricing to meet market conditions.

Three Foot Backlit Signs:		Outside Billboard:	
Concourse:	420	University Pkwy:	2,520
Taxi Stand:	420	US 41	3,600
Escalator:	480		
Five Foot Backlit Signs:		Welcome Center Brochure Rack:	
Concourse:	480	Small:	35
Taxi Stand:	480	Medium:	N/A
Escalator:	480	Large:	60
Five Foot Backlit Signs:		Specialty Displays:	
Concourse	840	Baggage Claim Vehicle	720
Video Displays:		Photo Booth	480
Back Wall Video	300	Custom Free Standing	300
Carousel Video	420	Security Glass Wall	960
Aquarium Video	150		
Concourse	150	Specialty Tension Fabric:	
Gate Hold Backlit:		Baggage Claim Belts	475
B7	300	Down Escalator	1,980
		Up Escalator	960
		Welcome Soffit	1,560
Second Level Atrium		Baggage Claim Displays:	
Concourse	960	Charging Column Backlit	240
		Backwall Murals	1,080
		Digital	400

SECTION 11. Transportation Network Companies and On-Demand Limousine companies per pick-up fee shall remain at Three Dollars and Fifty Cents (\$3.50) per trip. Baggage Delivery Service company's annual permit fee shall remain One Thousand Dollars (\$1,000.00).

SECTION 12. In consideration for the privilege to conduct a commercial aeronautical activity at the Airport, Permittee shall submit on or before the Effective Date of this Permit an Annual Access Fee to Authority in the amount of One Thousand Two Hundred Dollars (\$1,200.00), which Fee shall contribute in part to the Authority's cost to administer this Permit. All Commercial Permits are issued by Authority on a Fiscal Year basis. If the Term of this Permit is less than a full calendar year, the Annual Access Fee shall be prorated. In no event shall the Access Fee for any prorated period be less than Five Hundred Dollars (\$500.00).

SECTION 13. Access badges shall remain at Sixty Dollars (\$ 60) for all badges with criminal history records check and Thirty Dollars (\$ 30) for STA only badges. Non-returned badges shall remain at Two Hundred Dollars (\$ 200). A security fee of One Hundred Dollars (\$ 100) shall be added to each red or green badge, new or renewal.

SECTION 14. Provisions and definitions:

1. Except as expressly exempted herein, this Resolution shall apply to all operators of any aircraft landing at the Airport and having a maximum gross certificated landing weight of more than 10,000 pounds.

2. Signatory Airlines shall pay a Terminal Building Space Rental rate, Preferential Apron Area Fee, Non-Preferential Gate Use Fee (if used), and Landing Fee, including apron, for all revenue flight landings, in the foregoing amounts which have been calculated annually in accordance with Article 6 of the Agreement.

3. Non-Signatory Airlines, whether charter or scheduled airlines, shall pay a Terminal Building Space Rental rate, Terminal Use Fee, Gate Use Fee, and Landing Fee in the foregoing amounts which are calculated using 125% of the applicable rates, fees and charges paid by the Signatory Airlines.

a. The term "Maximum Gross Certificated Landing Weight" as used herein, shall mean the maximum weight, in thousand (1,000) pound units, at which each aircraft is certificated by the Federal Aviation Administration (or its successor) to land at the Airport.

b. The term "Revenue Flight Landing" shall mean any aircraft arrival at the Airport by an aircraft operator; provided, however, that "revenue flight landing" shall not include any flight that returns to the Airport because of mechanical, meteorological, or other precautionary reason.

c. The term "Signatory Airline" shall mean an airline that has signed the Agreement.

d. The term "Non-Signatory Airline" shall mean all scheduled airlines and/or non-scheduled airlines that are not a Signatory Airline.

4. The fuel flowage fees for any aircraft, regardless of maximum gross certificated landing weight, operating at the Sarasota Bradenton International Airport and fueled at either a Fixed Base Operator or privately-owned fuel farm, shall remain Nine Cents (\$0.09) per gallon on all aviation fuel.

5. For any scheduled or non-scheduled commercial aircraft handled by a Fixed Base Operator at the Airport, the FBO shall be responsible for reporting the activity, notifying the operator of the charges, and collecting and remitting the charges required under this resolution.

6. An exemption from liability for landing fees is granted to any aircraft paying fuel flowage fees via a Fixed Base Operator or Airport lease agreement.

7. The provisions of this Resolution are severable, and if any court of competent jurisdiction shall hold any of its provisions unconstitutional, the decision of such court shall not affect or impair any of the remaining provisions.

Adopted this 30th day of September 2024

SARASOTA MANATEE AIRPORT AUTHORITY

Robert Spencer, Chairman

ATTEST:

Doug Holder, Secretary