



Minutes for January 27, 2025 Board Meeting

01/27/2025 | 01:00 PM - 01:22 PM - Eastern Time (US and Canada)

Dan McClure Auditorium

Attendees (6)

Jesse Biter; Kristin Incrocci; Carlos Beruff; Doug Holder; Jeff Jackson; Robert Spencer
Attendees - Staff: Fredrick Piccolo; Lionel Guilbert; Kent Bontrager; Anita Eldridge; Mark Stuckey; Evan Knighting; Joe Filippelli; Ray Anderson; C. Dan Bailey, Jr., Airport Counsel; Zack Buffington; Karen Garofalo; Andrea Scheck

Agenda

Attendees - Board

Jesse Biter, Kristin Incrocci, Carlos Beruff, Doug Holder, Jeff Jackson, Robert Spencer

Attendees - Staff

Fredrick Piccolo, Kent Bontrager, Anita Eldridge, Mark Stuckey, Lionel Guilbert, Evan Knighting, Joseph Filippelli, Ray Anderson, C. Dan Bailey, Zack Buffington, Andrea Scheck, Karen Garofalo

Item 1. Call to Order, Invocation and Pledge to Flag

Chairman Biter called the meeting to order at 1:00 p.m. and Commissioner Spencer gave the invocation and led the pledge.

Item 2. Introduction of New Employees

Anita Eldridge introduced new employees Talita Araujo and Sophia Bonsky, IT System Technicians and noted one new ARFF Firefighter, one Police Officer and two Traffic Control Specialists were hired.

Item 3. Approval: Minutes of Regular Meeting of November 19, 2024

The Board unanimously approved the minutes of the Regular meeting of November 19, 2024.

Item 4. Public Comments - Items on the Agenda

There were no public comments offered regarding items on the agenda.

Item 5. Communication: Plante Moran Audited Fiscal Year 2024 Financials

Mr. Rumzei Abdlaalh, principal with the Plante Moran Auditing firm, presented the Airport's FY 2024 Financials. He identified two specific items, fixed assets and accounting for grants that needed additional attention, which slightly delayed the process due to a change in airport staff. He stated the Airport is in full compliance with Auditor requirement journal entries for AIP, FDOT grant monies, and all PFC regulations. He thanked Mr. Piccolo and his Airport staff team for their assistance in getting the balances reconciled and stated confidence in the preliminary findings to offer an unmodified opinion on the financial statements, which is the highest level of opinion given. There were no questions from the Board.

Item 6. Items Needing Action

6.1 Request to Approve Resolution 2025-01 Authorizing President, CEO to Execute Certain Leases, Contracts, Grant Agreements and Utility Easements

Mr. Bailey presented Resolution 2025-01 authorizing the President to execute certain leases, contracts, grant agreements and utility easements. He noted this resolution renews annually and will now include authorization for the president to sign development applications, and utility easements requested by tenants for capital projects on the airport.

MOTION: Commissioner Holder motioned to approve Resolution 2025-01 as presented. Commissioner Beruff seconded.

MOTION PASSED UNANIMOUSLY (6-0)

6.2 Public Hearing to Approve: Resolution No. 2025-02, Amending Fiscal Year 2025 Budget to Establish Fees for Fire and Emergency Medical Technician Services

Chairman Biter opened the Public Hearing. Mr. Bailey presented SMAA Resolution 2025-02, amending Resolution 2024-07, approving the FY2025 Budget, to establish fees for fire and emergency medical technician services. The resolution includes a rate schedule that is consistent with that adopted by the Manatee County's Fire Chiefs Association that would cover the cost of construction plans review, permits, inspections, and medical transports, which are anticipated by an increase in the volume of upcoming construction plans. Mr. Piccolo advised that additionally we will be providing all life support, paramedic services and all fire marshal services.

THE PUBLIC HEARING WAS CLOSED.

6.3 Approval of Resolution 2025-02, Amending FY 2025 Budget to establish fees for Fire and Emergency Medical Technician Services

MOTION: Commissioner Jackson motioned to approve Resolution 2025-02 as presented. Commissioner Beruff seconded.

MOTION PASSED UNANIMOUSLY (6-0)

6.4 Award for Tenant Rental Car Concession and Lease Agreement & Agreement of Lease - Land Rental Car Service Facility to SIXT RENT A CAR LLC

MOTION: Commissioner Holder motioned to approve the award for Tenant Rental Car Concession and Lease Agreement & Agreement of Lease - Land Rental Car Service Facility to SIXT Rent A Car LLC as presented. Commissioner Jackson seconded.

MOTION PASSED UNANIMOUSLY (6-0)

6.5 Request for Approval: Automatic Bi-Part Doors for Terminal

MOTION: Commissioner Jackson motioned approval of the Automatic Bi-Part Doors for Terminal as presented. Commissioner Holder seconded.

MOTION PASSED UNANIMOUSLY (6-0)

Item 7. Items Needing Action - Over \$500,000 Threshold

7.1 Request for Approval: Loading Bridge Replacement 60 Ton PCA Units

Mr. Piccolo requested approval of the Loading Bridge replacement - 60-ton PCA Units for Concourse B. Following a question from the Board on the age of the units, Mr. Piccolo stated the current units are approximately ten years old and in need of replacement. Mr. Bontrager advised the company that installed the original loading bridges stopped supporting the PCA Units therefore making them difficult to find. He noted the firm awarded the proposed contract is a local firm based in Palmetto.

MOTION: Commissioner Beruff motioned to approve replacement of loading bridge 60-ton PCA Units as presented. Commissioner Spencer seconded.

MOTION PASSED UNANIMOUSLY (6-0)

Item 8. Department Reports Accepted

- 8.1 Financial Statements
- 8.2 Investment Portfolio
- 8.3 Finance & Administration
- 8.4 Real Estate Development & Properties
- 8.5 ARFF, Operations & Police
- 8.6 Development/Community Relations & Activity Report
- 8.7 Engineering, Planning & Facilities
- 8.8 Internal Audit & Investment Compliance
- 8.9 Information Technologies

Item 9. Attorney Presentations

There were no Attorney Presentations.

Item 10. Old/New Business

There was no old/new business.

Item 11. Public Comments - Items Not on the Agenda

There were no public comments offered regarding items not on the agenda.

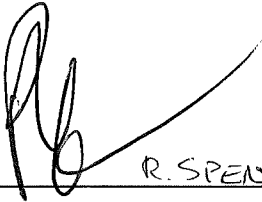
Item 12. Comments by Commissioners

There were no additional comments by Commissioners.

Item 13. Adjournment

The meeting adjourned at 1:22 p.m.

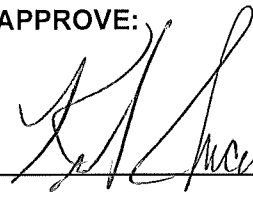
ATTEST:



R. SPENCER FOR

Carlos Beruff, Secretary

APPROVE:



Kristin Inerocci

Jesse Biter, Chairman

Kristin Inerocci, VICE CHAIR