

AGENDA
SARASOTA MANATEE AIRPORT AUTHORITY
REGULAR MEETING
March 22, 2021 - 1:00 p.m.
Dan P. McClure Auditorium East

1. Call to order, invocation, and pledge to flag.
2. Swearing in Ceremony:
Jesse Biter, Sarasota County, Seat 3
By the Honorable Kevin Bruning, Circuit Court Judge
3. Plaque Presentation to John Stafford for his service as a Member of the Airport Authority Board (FJP)
4. Introduction of New Employees (AE)
5. Re Approval: Minutes of Workshop Meeting of January 25, 2021, Minutes of Regular Meeting of January 25, 2021, Minutes of Commissioner Orientation of March 1, 2021
6. Citizen's Comments.
Must be limited to an absolute maximum of 5 minutes per person and concern only business that is on the current agenda. If the item concerns a matter not on the current agenda, comments will be heard under "Public Comments" at the end of the meeting. Please fill out a Citizen's Comments form and present it to the Executive Assistant. Any person failing to complete this form in its entirety and/or who fails to identify the agenda topic will not be heard. No individual may give his/her time to another speaker.
7. PowerPoint Presentation: Airport Growth Update (FJP)
8. ITEMS NEEDING ACTION:
 - A. Approval: Airport Master Plan – Presentation of Final Draft (FJP/and Consultant)
 - B. Approval: Increase FY 2021 Capital Equipment and Capital Project Budgets (FJP)
 - C. Approval: Revisions to the Sarasota Manatee Airport (FL) Deferred Compensation Plan (FJP)
 - D. Approval: Amend the Definition of Actuarial Equivalent in the Sarasota Manatee Airport Authority Retirement Plan (FJP)
 - E. Approval: SMAA Resolution 2021-03, Amending the Rental Car Customer Facility Charge ("CFC") to Fund the Construction, Maintenance and Operation of the Rental Car Facilities at the Airport (FJP)
 - F. Approval: General Building & Ground Lease with Unipak Aviation, LLC (FJP)
 - G. Approval: Fourth Amendment to General Ground Lease with Aircraft Service International, Inc. d/b/a Menzies Aviation (FJP)
 - H. Approval: Letter of Agreement with Southwest Airlines (FJP)
 - I. Ratification of Consultant Selection Ranking of January 25, 2021 Board Meeting – Design Services Ground Transportation Center (FJP)
 - J. Ratification of OTA from Transportation Security Administration (TSA) (FJP)
 - K. Approval: P-210001 Replacement Chillers at FAA Control Tower (FJP)
 - L. Approval: B-210002 Roof Replacement for Honeywell Building (FJP)
 - M. Approval: B-210003 A/C Replacement for the Honeywell Building (FJP)
 - N. Approval: Construction Phase Professional Services Contract with Michael Baker International for the Jet Blast Deflector Project (FJP)
 - O. Approval: RFQ-04-2020-GAFIS, Professional Services to Design a General Aviation Federal Inspection Station, short list of firms making 10 minute presentations in alphabetical order:
 1. C&S Companies
 2. Mead & Hunt
 3. SchenkelShultz Architecture

- P. Approval: RFQ-05-2020-APR1, Professional Services to Design the Phase 1 Apron Project, short list of firms making 10 minute presentations in alphabetical order:
1. American Infrastructure Development
 2. Infrastructure Consulting & Engineering
 3. Kimley-Horn

ITEMS through 8Q and 8R involve contracts in excess of the threshold of \$325,000, and, pursuant to Section 332.0075(3)(b) F.S. a reasonable opportunity for public comment must be afforded before their approval, award, or ratification.

- Q. Ratification of Consultant Selection Ranking of January 25, 2021 Board Meeting – Design Services for Rehabilitation of Taxiway Charlie & Foxtrot, and Approval of Professional Engineering Services Contract with Hanson Professional Services, Inc. for the Rehabilitation of Taxiway Charlie & Foxtrot (FJP)
- R. Approval: Construction Contract Award to E.O. Koch Construction Co. for the Jet Blast Deflector Project (FJP)

9. DEPARTMENT REPORTS

- A. Financial Statements (AE)
- B. Investment Portfolio (AE)
- C. Finance & Administration Department (AE)
- D. Real Estate Development & Properties Department (FJP)
- E. ARFF, Operations & Police Departments (FJP)
- F. Development/Community Relations, Activity Report (FJP)
- G. Engineering, Planning & Facilities Departments (FJP)
- H. Internal Audit & Investment Compliance (FJP)
- I. Information Technologies (FJP)

10. Attorney Presentations (D. Bailey)

11. Old/New Business

12. Public Comments

Comments must be limited to absolute maximum of five (5) minutes per person. Anyone wishing to speak must complete a Citizen's Comment form and present it to the Executive Assistant prior to the beginning of the meeting. No individual may give his/her time to another speaker.

13. Comments by Commissioners

14. Adjournment