

MINUTES
SARASOTA MANATEE AIRPORT AUTHORITY
REGULAR MEETING & PUBLIC HEARINGS
Monday, September 27, 2021 - 1:00 p.m.
Dan P. McClure Auditorium East

THOSE PRESENT:

Robert Spencer, Vice Chairman
Carlos Beruff, Secretary
Jesse Biter, Commissioner
Kristin Incrocci, Commissioner
Jeff Jackson, Commissioner
Fredrick J. Piccolo, President, Chief Executive Officer
C. Dan Bailey, Jr., Airport Counsel
Mark Stuckey, Exec. VP COS
Anita Eldridge, Sr. VP, Finance & Administration
Kent Bontrager, Sr. VP Engineering & Facilities
Karen Garofalo, Executive Assistant – SMAA
Dori Guzman, Executive Assistant – SMAA

THOSE ABSENT:

Doug Holder, Chairman

Item 1. Call to Order, Invocation, and Pledge to Flag

Vice Chairman Spencer called the meeting to order at 1:09 p.m. and gave the invocation and led the pledge of allegiance.

Item 2. Presentation of Awards

Mr. Piccolo and the Board recognized SMAA Police Officer Joseph (Chris) Panichello as recipient of the Congressional Law Enforcement Award from Congressman Vern Buchanan, 16th District. The award recognizes Officer Panichello's outstanding service to the law enforcement community.

Mr. Piccolo shared with the Board that the Airport received a Certificate of Appreciation from Manatee County Emergency Management for outstanding service to the residents of Manatee County and the State of Florida during the COVID-19 pandemic.

Item 3. Introduction of New Employees

Ms. Eldridge introduced the following new employees:
Mike Loefgren, Maintenance Technician
Gunner Reid, Traffic Control Specialist
Terry Whitmer, Maintenance Technician
John Wright, Senior Project Manager

Item 4. Approval of the Minutes of the Budget Workshop of August 23, 2021, and Regular Meeting of August 23, 2021

The Board approved the minutes of the August 23, 2021 Budget Workshop and the August 23, 2021 Regular Meeting as presented.

MOTION: Commissioner Beruff

SECOND: Commissioner Biter

MOTION PASSED: UNANIMOUSLY 5-0

Item 5. Citizens Comments

No citizens comments were offered.

Item 6. Public Hearing Regarding Approval of SMAA Resolution 2021-06 Amending the Sarasota Bradenton International Airport Operating Rules and Regulations, Appendix A, "Ground Transportation Operating Rules and Regulations", by Incorporating Therein Section 3.6 "Commercial Vehicle Fees."

Vice Chairman Spencer opened the Public Hearing on **SMAA Resolution 2021-06** Amending the Sarasota Bradenton International Airport Operating Rules and Regulations, Appendix A, "Ground Transportation Operating Rules and Regulations", by Incorporating Therein Section 3.6 "Commercial Vehicle Fees" and opened the Public Hearing on **SMAA Resolution 2021-05** Adopting Fiscal Year 2022 Budget, Establishing Airline Rentals, Fees and Charges, Designating Employee Promotion Increases, Contributions to Employee Defined Contribution Retirement Plan, Employer Contribution Credit to 457(f) Retirement Plan, Public Parking Rates, Marketing Support, General Aviation Hangar Rental Rates, University Self Storage and Vehicle Storage Rates, Terminal Advertising Rates and Commercial Vehicle Fees.

Dori Guzman, Notary Public, administered the oath to those taking part in today's two public hearings. Staff members Fredrick Piccolo, Anita Eldridge, Mark Stuckey, Kent Bontrager, and Airport Counsel, C. Dan Bailey, were sworn in. No members of the audience came forward to offer testimony.

Mr. Piccolo addressed SMAA Resolution 2021-06, noting the only changes are to Section 3.6 "Commercial Vehicle Fees" commencing October 1, 2021, and continuing indefinitely except as may be amended by the Authority from time to time. Commercial Vehicle for hire operators shall pay to the Airport Authority Commercial Vehicle Fees for use of the Airport Facilities and the privilege to conduct Commercial Vehicle for hire operations at the Airport. Commercial Vehicle for hire operators shall be assessed Commercial Vehicle Fees at an annual rate per permit ("Permit Fee") or at an annual rate per vehicle departure from the Airport ("Pickup Fee") established annually by the Airport Authority Board (collectively "Commercial Vehicle Fees"), which Commercial Vehicle Fees shall contribute to the capital, operation, and maintenance costs incurred by the Airport Authority to furnish, operate, and maintain Airport facilities used by Commercial Vehicle operators to conduct Commercial Vehicle for hire operations at the Airport.

MOTION TO CLOSE PUBLIC HEARING: Commissioner Beruff
SECOND: Commissioner Incrocci
MOTION PASSED: UNANIMOUSLY 5-0

Item 7. Approval of SMAA Resolution 2021-06 Amending the Sarasota Bradenton International Airport Operating Rules and Regulations, Appendix A, "Ground Transportation Operating Rules and Regulations", by Incorporating Therein Section 3.6 "Commercial Vehicle Fees."

MOTION: Commissioner Beruff
SECOND: Commissioner Biter
MOTION PASSED: UNANIMOUSLY 5-0

Item 8. Public Hearing Regarding Approval of SMAA Resolution 2021-05 Adopting Fiscal Year 2022 Budget, Establishing Airline Rentals, Fees and Charges, Designating Employee Promotion Increases, Contributions to Employee Defined Contribution Retirement Plan, Employer Contribution Credit to 457(f) Retirement Plan, Public Parking Rates, Marketing Support, General Aviation Hangar

Rental Rates, University Self Storage and Vehicle Storage Rates, Terminal Advertising Rates and Commercial Vehicle Fees.

Mr. Piccolo reiterated the FY 2022 budget includes a reduction to the CPE of 53%. He also noted that staff met with the airlines after the August 23, 2021 budget workshop. Mr. Piccolo read into the record a letter signed by Amira Trebincevic, Chairman of the Airport Airline Affairs Committee, indicating their support of Airport management and philosophy. Mr. Piccolo recommended the Board approve the FY 2022 budget.

MOTION TO CLOSE PUBLIC HEARING: Commissioner Beruff
SECOND: Commissioner Incrocci
MOTION PASSED: UNANIMOUSLY 5-0

Item 9. Approval of SMAA Adopting Fiscal Year 2022 Budget, Establishing Airline Rentals, Fees and Charges, Designating Employee Promotion Increases, Contributions to Employee Defined Contribution Retirement Plan, Employer Contribution Credit to 457(f) Retirement Plan, Public Parking Rates, Marketing Support, General Aviation Hangar Rental Rates, University Self Storage and Vehicle Storage Rates, Terminal Advertising Rates and Commercial Vehicle Fees.

MOTION: Commissioner Biter
SECOND: Commissioner Incrocci
MOTION PASSED: UNANIMOUSLY 5-0

Item 10. ITEMS NEEDING ACTION

ITEMS 10A and 10C involve contracts in excess of the threshold of \$325,000, and pursuant to Section 332.0075(3)(b) F.S. a reasonable opportunity for public comment must be afforded before their approval, award, or ratification. No public comments on Items 10A through 10G were offered.

- A. Approval: Increase Contract Scope with PGAL for the Consolidated Rental Car Facility**
MOTION: Commissioner Beruff
SECOND: Commissioner Biter
MOTION PASSED: UNANIMOUSLY 5-0
- B. Approval: Increase Contract Scope with Magnum Builders for Parking Lot Expansion Project**
MOTION: Commissioner Beruff
SECOND: Commissioner Biter
MOTION PASSED: UNANIMOUSLY 5-0
- C. Approval: Increase Contract Scope with Magnum Builders for Parking Lot Expansion Project for Ready/Return Lot (CFC Funded)**
MOTION: Commissioner Biter
SECOND: Commissioner Beruff
MOTION PASSED: UNANIMOUSLY 5-0
- D. Approval: Authorization for President/CEO to Procure and Execute Construction Contract for the Security Checkpoint Modifications Project**
MOTION: Commissioner Biter
SECOND: Commissioner Incrocci
MOTION PASSED: UNANIMOUSLY 5-0

- E. Approval: Lease and Concession Agreement with Mitchell Management of Florida, Inc.**
MOTION: Commissioner Biter
SECOND: Commissioner Incrocci
MOTION PASSED: UNANIMOUSLY 5-0
- F. Approval: Lease Development Agreement with Southern Light, LLC, a Florida Public Utility**
MOTION: Commissioner Biter
SECOND: Commissioner Incrocci
MOTION PASSED: UNANIMOUSLY 5-0
- G. Approval: P210008 Contract with Netsync Network Solutions for Managed Network Systems**
MOTION: Commissioner Biter
SECOND: Commissioner Beruff
MOTION PASSED: UNANIMOUSLY 5-0

Mr. Piccolo advised the Board of the upcoming transition to paperless board agendas via Diligent Corporation. It is anticipated the January 2022 board meeting will be the first meeting utilizing the new format.

Mr. Beruff asked for clarification regarding the agreement with Southern Light, LLC. Evan Knighting, Senior VP, Information Technology, advised that the company will install equipment on airport property to be used as a 'repeater station'. In exchange, Southern Light will provide the airport with internet service.

Mr. Piccolo and the Board presented Karen Garofalo, Executive Assistant, with flowers in recognition of her retirement after 37 years of service to the Airport Authority. Commissioner Beruff and Mr. Bailey spoke to Ms. Garofalo's professionalism. Ms. Garofalo noted it was her pleasure to work with the Board and Airport staff.

Mr. Piccolo presented a motion to the Board, requesting that any employee with 30 or more years of employment be granted a free and permanent parking pass at the airport.

MOTION: Commissioner Beruff
SECOND: Commissioner Biter
MOTION PASSED: UNANIMOUSLY 5-0

Item 11. Department Reports

The following department reports were accepted:

- A. Financial Statements
- B. Investment Portfolio
- C. Finance & Administration Department Report
- D. Real Estate Development & Properties Department
- E. ARFF, Operations & Police Departments
- F. Development/Community Relations Report, Activity Report
- G. Engineering, Planning & Facilities Departments
- H. Internal Audit & Investment Compliance
- I. Information Technologies

Item 12. Attorney Presentations

No items offered.

Item 13. Old/New Business

No items offered.

Item 14. Public Comments:

No Public Comments offered.

Item 15: Commissioner Comments:

No Comments by Commissioners offered.

Item 16. Adjournment

There was no further business to come before the Authority. The meeting adjourned at 1:30 p.m.

MOTION: Biter

SECOND: Beruff

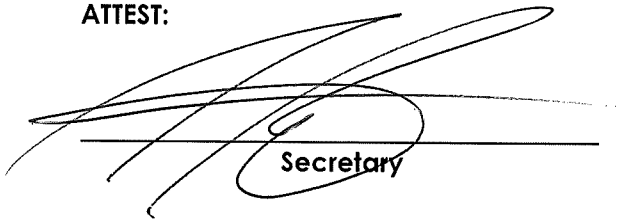
MOTION APPROVED UNANIMOUSLY: 5-0

APPROVED:



Chairman

ATTEST:



Secretary